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|  | BQA NCQF QUALIFICATION TEMPLATE | Document No. | DNCQF.QIDD.GD02 |
| | | Issue No. | 01 |
| | | Effective Date | 04/02/2020 |

| SECTION A: QUALIFICATION DETAILS | | | | | | | | | | | | | | |
|--|---|------------------------|----|---------------------------|----|--------------------------------|---------|----------------------------------|--|---------------------|-------------------|------------------|--|--|
| QUALIFICATION DEVELOPER (S) | | UNIVERSITY OF BOTSWANA | | | | | | | | | | | | |
| TITLE | MASTER OF ARTS IN PUBLIC ADMINISTRATION (PUBLIC FINANCIAL MANAGEMENT) | | | | | | | | | | NCQF LEVEL | 9 | | |
| FIELD | HUMANITIES AND SOCIAL SCIENCE | | | SUB-FIELD | | Social and Behavioral Sciences | | | | CREDIT VALUE | 240 | | | |
| New Qualification | | | | | | √ | | Review of Existing Qualification | | | | | | |
| SUB-FRAMEWORK | | General Education | | | √ | | TVET | | | √ | | Higher Education | | |
| QUALIFICATION TYPE | Certificate | I | II | III | IV | V | Diploma | Bachelor | | | | | | |
| | Bachelor Honours | | | Post Graduate Certificate | | | | Post Graduate Diploma | | | | | | |
| | Masters | | | | | √ | | Doctorate/ MPhil | | | | | | |
| RATIONALE AND PURPOSE OF THE QUALIFICATION | | | | | | | | | | | | | | |
| <p>This qualification is designed to further the intellectual and professional development of middle to senior level staff in the public and private sectors. It integrates theory and practice in enhancing understanding, knowledge and skills necessary and essential to the management and leadership of public organisations.</p> <p>Prudent Public Financial Management has become critical since the advent of cutback budgeting occasioned by the recent global economic crisis (2007-2009) and COVID-19. In the wake of shrinking budget allocations, coupled with the rising need for public services, virtues such as Value for Money (VfM) and Best value for Money (BvM) are key. Given the increased need for Public Managers specialising in Public Financial Management, the Public Administration (Public Financial Management) qualification is an imperative. This qualification intends to groom Public Managers who can ensure the 'biggest bang for the buck' in their agency budgets in an era singularly characterised by chronic fiscal stresses.</p> <p>The development of the Master's degree qualification in Public Administration (Public Financial Management) is consistent with national aspirations, for example, Botswana Vision 2036's Pillar 1; <i>Sustainable Economic</i></p> | | | | | | | | | | | | | | |

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Development. One of the sub-themes of the Pillar is Human Capital. It states that ‘our country will have developed an internationally competitive workforce that is productive, creative and has international exposure’. The qualification will help deliver the National Human Resource Development [HRD] Strategy (2009) whose overarching goal is to optimise the efficacy and outcomes of the HRD Strategy to drive Botswana’s development agenda. In addition, it will deliver the Revised National Policy on Education of 1994 (this represents the country’s response to globalization); Tertiary Education Policy (2008; themed ‘*Towards a knowledge society*’), Botswana’s Education and Training Sector Strategic Plan (2015-2020; an extensive reform that sets out to transform education and, at a strategic level, addresses a number of key policy goals: to improve access, quality, inclusion and equity, accountability and governance in the education system); and National Human Resource Development strategies as per the National Development Plan (2016/17-2022/23) 11’s HRD priorities.

PURPOSE:

The purpose of this qualification is to produce graduates with advanced knowledge, skills and competences to:

- Undertake high-impact graduate research on Public Financial Management.
- Translate Public Financial Management research into impactful public policy.
- Provide practical solutions to Public Financial Management problems/issues.

ENTRY REQUIREMENTS (including access and inclusion)

The minimum entrance requirement for this qualification is:

- Bachelor of social sciences or related fields at NCQF level 7.
- Recognized of prior learning (RPL) and credit accumulation and transfer (CAT) will be considered using the relevant legislation on RPL and CAT.

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| SECTION B | | QUALIFICATION SPECIFICATION | |
|---|--|--|--|
| GRADUATE PROFILE (LEARNING OUTCOMES) | | ASSESSMENT CRITERIA | |
| LO 1. Demonstrate advanced knowledge of Public Financial Management. | | 1.1 Apply advanced Public Financial Management skills to solve societal issues. 1.2 Apply advanced Public Financial Management skills to make policy recommendations. | |
| LO 2. Apply Public Financial Management skills to solve real life problems. | | 2.1 Write financial management cases for public institutions. 2.2 Solve financial management problems for a public institution. | |
| LO 3. Evaluate decision packages and make policy recommendations. | | 3.1 Formulate policy decision packages for a public institution. 3.2 Offer varied policy recommendations to a public institution. | |
| LO 4. Write Public Financial Management policy briefs. | | 4.1 Write Public Financial Management policy briefs. 4.2 Write Public Financial Management decision memos. | |
| LO 5. Undertake Public Financial Management policy analysis. | | 5.1 Write Public Financial Management policy analysis reports. 5.2 Write Public Financial Management policy recommendations papers. | |

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| SECTION C | QUALIFICATION STRUCTURE | | | | |
|---|--|---------------------------------|-----------|------------|--|
| COMPONENT | TITLE | Credits Per Relevant NCQF Level | | | Total (Per Subject/ Course/ Module/ Units) |
| | | Level [] | Level [] | Level [9] | |
| Course work and dissertation | | | | | |
| FUNDAMENTAL COMPONENT Subjects/ Courses/ Modules/Units | Foundations of Public Management and Institutions | | | 15 | 15 |
| | Public Policy and Administration | | | 15 | 15 |
| | Research Methods & Computer Applications | | | 15 | 15 |
| | Economics for Development Management | | | 15 | 15 |
| | Total | | | 60 | 60 |
| CORE COMPONENT Subjects/Courses/ Modules/Units | Public Budgeting & Finance | | | 15 | 15 |
| | Public Sector Financial Management | | | 15 | 15 |
| | Project Management & Evaluation | | | 15 | 15 |
| | Aid and Debt Management | | | 15 | 15 |
| | Total | | | 60 | 60 |
| DISSERTATION | Dissertation | | | 120 | 120 |

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| SUMMARY OF CREDIT DISTRIBUTION FOR EACH COMPONENT PER NCQF LEVEL | | | | | |
|--|--|--|--|-----|-----|
| TOTAL CREDITS PER NCQF LEVEL | | | | | |
| NCQF Level | | Credit Value | | | |
| 9 | | Course work (120) and Dissertation (120) | | | |
| TOTAL CREDITS | | 240 | | | |
| Rules of Combination: | | | | | |
| (Please Indicate combinations for the different constituent components of the qualification) | | | | | |
| The Master of Public Administration (Public Financial Management) is composed of a total of 240 credits at NCQF level 9 and made out of course work comprising of fundamental courses (60 credits), core courses (60 credits), and Dissertation (120 credits). | | | | | |
| Total | | | | 240 | 240 |

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ASSESSMENT ARRANGEMENTS

Formative assessment shall be 50%

Summative assessment shall be 50 %

All assessors shall be BQA registered.

MODERATION ARRANGEMENTS

There shall be internal and external moderation carried out by BQA registered and accredited moderators.

RECOGNITION OF PRIOR LEARNING

The qualification can be awarded through Recognition of Prior Learning (RPL), supported by institutional policies and in line with the national RPL Policy.

CREDIT ACCUMULATION AND TRANSFER

Access and award of credits through Credit Accumulation and Transfer (CAT) will be provided through ETP policies in line with National CAT Policy.

PROGRESSION PATHWAYS (LEARNING AND EMPLOYMENT)

Horizontal Articulation (related qualifications of similar level that graduates may consider).

- Master of Philosophy in Public Administration
- Master of Philosophy in Politics and International Relations
- Master of Philosophy in Social Work
- Master of Philosophy in Sociology

Vertical Articulation (qualifications to which the holder may progress to)

- Doctor of Philosophy in Public Administration (Public Financial Management)
- Doctor of Philosophy in Public Administration
- Doctor of Philosophy in Politics and International Relations
- Doctor of Philosophy in Social Work
- Doctor of Philosophy in Sociology

Employment Pathways (list employment opportunities for potential graduates of this qualification).

Holders of this qualification may be employed in the following positions:

- Research and policy formulation experts.
- Policy Analyst/expert.

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- Financial Controllers.
- Financial Management consultants.

QUALIFICATION AWARD AND CERTIFICATION

Minimum standards of achievement for the award of the qualification

- A candidate who has taken and passed all taught courses and, where applicable, whose thesis has been passed and has successfully defended it before the board of examiners in an oral examination.

8.2 Certification

- A candidate will, after completion of course work, be awarded the Master of Public Administration (Public Financial Management).
- The Master of Public Administration (Public Financial Management) qualification shall be awarded to the student on successful completion of all the stipulated requirements.

REGIONAL AND INTERNATIONAL COMPARABILITY

The qualification composition is comparable to Master of Public Administration (Public Financial Management) qualifications offered by regional and international universities. Examples are: Management College of Southern Africa (RSA); and University of London (UK).

(i) Management College of Southern Africa (MANCOSA)'s Master of Public Administration (MPA) degree, NQF level 9, worth 180 credits; is a highly regarded qualification providing postgraduate training for employees in the public sector and the non-government organisation (NGO) sectors. It seeks to blend a traditional Master's level qualification with the practical skills needed for the public sector environment. Among course tracks is Advanced Financial Management in the Public Sector.

(ii) University of London's MSc (Public Financial Management), worth five core courses to the value of 2.5 units, an elective course to the value of 0.5 unit and dissertation of 10,000 words on an approved topic (1 unit), produces graduates with conceptual understanding of the core principles of public financial management, and with the development of capabilities and skills to apply theoretical and domain knowledge to problems encountered in the financial management of public sector organisations.

It is notable that while the two qualifications mirror the Master of Public Administration (Public Financial Management specialisation) proposed, there are some notable differences. Of particular note, the latter merges theory and practice so that graduates are job-ready [if they have not yet joined the labour market] or perform at a higher level when they re-join the labour market after graduation.

REVIEW PERIOD

5 YEARS