

BQA NCQF Qualification Template

DNCQF.FDMD.GD04

Issue No.: 01

QUALIFICATION SPECIFICATION						
SECTION A						
QUALIFICATION DEVELOPER		Byte Size College				
TITLE		Diploma in Security Management			NCQF LEVEL	
					6	
FIELD	Law and Security			SUB-FIELD	Security Management	
New qualification	✓	Review of existing qualification				
SUB-FRAMEWORK	General Education		TVET		Higher Education	✓
QUALIFICATION TYPE	Certificate		Diploma	✓	Bachelor	
	Bachelor Honours		Master		Doctor	
CREDIT VALUE					360 credits	
RATIONALE AND PURPOSE OF THE QUALIFICATION						
<p>RATIONALE</p> <p>Most organizations recognize the importance of security management skills. The growth of the needs for security links to the types of threats that prevail in a society. These include threats to personal safety, personal property, organizational assets, and communal interests. Hence, most organizations are forced to recruit professionals in security management to safeguard their properties, personnel as well as assets.</p> <p>Security management skills are essential to run the day-to-day activities within an organization without disruption; to deal with high tech crimes and sophisticated criminal behaviors (Hollin, C.R., 2013). Professionals from this field of study should possess the necessary skills in modern security management, techniques and technology in order to administer, supervise or manage security issues in a workplace effectively. The rapid changes urge the industry to apply new approaches in security management, which in turn demand appropriate training on a wide range of issues such as managing risks; securing institutional assets and buildings; information and data protection (Ortmeier, P.J., 2001). Therefore, the proposed qualification will help learners to have a wide range of skills, knowledge and competences that enable them to effectively in different government, corporate and private security agencies.</p> <p>The Diploma in Security Management qualification is aligned to national policies such as Vision 2036 and National Development Plan (NDP 11). As stated in Vision 2036, Botswana will be a land of peace and a crime free environment. Peace and security are the main issue for any country including Botswana to bring a change in the socio-economic development. Thus, this qualification will help to produce skilled and competent security officers who can play an important role in the reduction of crime, fears & violence</p>						

(Vision 2030 Presidential Task Team, 2016). Moreover, NDP 11 emphasizes on security, safety and good governance which are the preconditions to provide a conducive environment for domestic and foreign investors (Minister of Finance & Economic Development, 2017). Investors will invest in the country where there is little risk of loss of property and personal safety. Security management, therefore, is an important qualification in order to fulfil the goal of NDP 11 as it plays significant role in providing personal protection, safeguarding private and public organizations.

Furthermore, the findings from stakeholders' survey revealed the fact that this qualification is most needed as the country is still facing shortage of human resources related to Security Management.

Purpose

The purpose of this qualification is to equip learners so that they will be able to:

- Apply security management concepts and principles in crime prevention, safety, and loss prevention.
- Develop risk management plans to mitigate security issues.
- Analyze the current issues that security industry faces.
- Analyze the role of psychology in investigation of crime.
- Demonstrate the ability to use security technologies.
- Demonstrate understanding of major aspects of physical security and associated threats.

ENTRY REQUIREMENTS (including access and inclusion)

Entry Requirements:

- Certificate IV, NCQF Level 4, or equivalent.
- Candidates who do not have the minimum qualifications stated above, will be considered through Recognition of Prior Learning (RPL).

QUALIFICATION SPECIFICATION

SECTION B

GRADUATE PROFILE (LEARNING OUTCOMES)

ASSESSMENT CRITERIA

1. Demonstrate knowledge and understanding of the basic concepts in security management	<p>1.1 Apply the principles and practices of security systems in the security industry.</p> <p>1.2 Apply the theory of management in relation to security management.</p> <p>1.3 Design the functions of security officers in the security industry.</p> <p>1.4 Adhere to the standards of existing policies & procedures</p>
2. Analyze the current issues that security industry faces	<p>2.1 State current problems that security organizations encounter.</p> <p>2.2 Assess the impact of a problem and propose corrective actions,</p> <p>2.3 Compile a report of any incidence in order to improve the performance of security services</p>
3 Develop risk management plan to mitigate security issues	<p>3.1 Prepare a plan by identifying key task activities and resources.</p> <p>3.2 Explain the importance of a risk management plan for any organization.</p> <p>3.3 Develop strategies for risk identification and treatment.</p> <p>3.4 Evaluate the effectiveness of the plan</p>
4 Analyze the role of psychology in investigation of crime	<p>4.1 Explain the history of criminal psychology and its application in crime investigation.</p> <p>4.2 Examine the importance of forensic psychology during crime investigation.</p> <p>4.3 Assess the role of psychologists in criminal investigation.</p> <p>4.4 Explore different approaches in criminal investigation and crime control</p>
5 Demonstrate the ability to use security technologies in security management	<p>5.1 Administer security technology devices.</p> <p>5.2 Assess the effectiveness of a variety of computing security devices.</p> <p>5.3 Analyze information gathered from various security devices.</p> <p>5.4 Apply basic principles of security technologies.</p>

QUALIFICATION STRUCTURE			
SECTION C			
FUNDAMENTAL COMPONENT Subjects / Units / Modules /Courses	Title	Level	Credits
	Introduction to Psychology	5	10
	Introduction to Business Law	5	10
	Introduction to Business Management	5	10
	English for Academic Purpose	6	12
	Introduction to Human Resource Management	6	12
	Computer Application Program	6	12
CORE COMPONENT Subjects / Units / Modules /Courses			
	Introduction to Security Management	6	12
	Introduction to Criminal Psychology	6	12
	Legal Issues in Security Management	6	12
	Industrial Security Principles & Practice	6	12
	Social Research	6	12
	Criminology and Criminal Justice System	6	12
	Security Risk Control Measures	6	12
	Security Design, Evaluation, and Surveying	6	12
	Managing the Security Functions	6	12
	Applied Security Risk Management	6	12
	Industrial Attachment & Report Writing	6	60
	Fire Prevention & Safety Strategy	7	15
	Security Technology and Information Security	6	12
	Risk and Loss Control Management	6	12
	Crime & Corporate Investigation	7	15
ELECTIVE COMPONENT Subjects / Units / Modules /Courses (Learners are to select four modules)	Crime Typologies	7	15
	Introduction to Financial Management	7	15
	Auditing Theories & Practice	7	15
	Introduction to Human Communication	7	15
	Organizational Behaviour	7	15
	Introduction to Labour relation	7	15

Rules of combinations, Credit distribution (where applicable):

Rule of combination

The credit distribution for level 5, level 6 and level 7 and elective of the qualification diploma in Security Management.

Levels	Credit Distribution
Level 5	30 credits
Level 6	240 credits
Level 7	90 credits
Total number of Credits	360 Credits

Learners are required to select any four (4) modules from the elective component which has got 15 credits. Learners are required to successfully complete the qualification with designated minimum number of credits, i.e., 360 credits.

MODERATION ARRANGEMENTS

ASSESSMENT

Formative or Continuous assessments (CA)

- The outcomes of each module in the qualification are assessed through formative (continuous) assessment. It will contribute 60% to the final grade.

Summative assessments

- This will contribute 40% to the final grade.

Assessment will be administered by assessors registered and accredited by BQA or any other recognized authority.

MODERATION

Both internal and external moderation will be carried out by moderators registered and accredited by BQA or any other recognized authority.

RECOGNITION OF PRIOR LEARNING (if applicable)

There will be provision for awarding qualification through RPL in accordance with ETP and National policy on RPL.

PROGRESSION PATHWAYS (LEARNING AND EMPLOYMENT)

Vertical Progression

Holders of this qualification can consider the following related qualifications:

- Bachelor in Security Management at NCQF level 7
- Bachelor in Criminology and Security Management at NCQF level 7
- Bachelor in Risk & Security Management at NCQF level 7
- Bachelor in Cyber Security at NCQF level 7

Horizontal Progression

Learners can consider the following related qualifications:

- Diploma in Criminology and Security Management at NCQF level 6
- Diploma in Security and Risk Management at NCQF level 6
- Diploma in Information Security at NCQF level 6
- Diploma in Cyber Security at NCQF level 6

Employment Pathways

Graduates of this qualification can work as:

- Private security manager
- Information system security officer
- Police officer
- Security Supervisor
- Crime investigator

QUALIFICATION AWARD AND CERTIFICATION

Upon successful completion (pass) of the required course work and industrial attachment the candidate will be awarded a Diploma in Security Management. For learners to be awarded the qualification, they need to complete a total credit of 360 with the required fundamental, core and elective modules.

Candidates who qualify to be awarded the qualification will be issued a Diploma in Security Management Certificate.

REGIONAL AND INTERNATIONAL COMPARABILITY

- The proposed qualification and the Diploma in Security Management qualification at UNISA, SA, have similarity in terms of classification, that is, both are diploma at level 6. In addition, both qualifications

have similar main exit learning outcomes, assessment strategies and education & employment pathways. The proposed qualification; however, is different from the qualification at UNISA in terms of duration, credit value, and total number of modules.

- The proposed qualification is similar with the Diploma in Security Management qualification at President College, Malaysia, in terms classification as all are 'Diploma in Security Management' at level 6. In addition, both qualifications have similar main exit learning outcomes, education & employment pathways. Furthermore, most modules offered by President College are similar with the modules of the proposed qualification. The proposed qualification; however, is different from the qualification at President College in terms of total number of modules.

REVIEW PERIOD

This qualification shall be reviewed every five years.

Other information – please add any supplementary information to help the application for this qualification for NCQF Registration.

Not applicable.