

BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

QUALIFICATION SPECIFICATION						SECTION A	
QUALIFICATION DEVELOPER		Debswana Orapa Technical College Gaborone University College of Law and Professional Studies Byte Size College Cathedral Commercial School					
TITLE		Certificate V in Security Risk Management			NCQF LEVEL		5
FIELD		Law and Security		SUB-FIELD		Security Risk Management	
New qualification		√	Review of existing qualification				
SUB-FRAMEWORK		General Education		TVET		√	Higher Education
QUALIFICATION TYPE		Certificate		√	Diploma		Bachelor
		Bachelor Honours			Master		Doctorate/ PhD
CREDIT VALUE		120 Credits					
RATIONALE AND PURPOSE OF THE QUALIFICATION							
RATIONALE							
<p>In their endeavour to build knowledge and skills capacity within the Security discipline and beyond, the developers intend to introduce a Security training qualification that will enable personnel with no Security qualification to earn a nationally and regionally recognized certificate. This qualification will contribute to the intended outcomes by providing learners with a range of broad-based knowledge, theory, and practice in Security Management to meet Global demands, Botswana Vision 2036 aspirations and beyond. This will help cultivate an environment where there will be low levels of crime, high ethical standards, and good corporate governance in line with the National Vision Pillars.</p>							

BQA NCQF Qualification Template**DNCQF.FDMD.GD03****Issue No.: 01**

Graduates from the field of Security Management should possess the necessary skills and competencies in modern security management to manage security issues in a workplace effectively. Thus, this qualification will help learners to have a wide range of skills, knowledge and competencies that enable them to work in different government, corporate and private security agencies. The Security Management qualification is also aligned to Vision 2036 and National Development Plan 11. As stated in Vision 2036, pillar 1-Knowledge based economy and pillar 4 – Governance, Peace, and Security. Botswana will be a land of peace and a crime-free environment. Governance, Peace, and security are the main issues for any country including Botswana to bring a change in the socio-economic development. To this end, the qualification will help to produce skilled and competent security officers who can play an important role in the reduction of crime, fears & violence (Vision 2030 Presidential Task Team, 2016). The proposed qualification will also meet the goal of National Development Plan (NDP) 11 which emphasizes security, safety, and good governance. These are the preconditions to providing a conducive environment for domestic and foreign investors (Minister of Finance & Economic Development, 2017). Investors will invest in a country where there is little risk of loss of property and personal safety. Security risk management, therefore, is an important qualification in order to fulfil the goal of NDP 11 as it plays a significant role in providing personal protection and safeguarding private and public organizations. This qualification will also contribute to the intended outcomes by providing learners with a range of broad-based knowledge, theory, and practice in Security Management to meet the United Nations Department of safety and security (UNDSS) by adapting the UNDSS security manual.,

PURPOSE

The purpose of this qualification is to produce graduates with knowledge, skills, and competence to:

- Assess security risks, identify crime, investigate, prevent, and provide solutions.
- Comply with the legal framework while conducting security duties.
- Demonstrate knowledge and skills of security principles and ethical values.
- Protect/ safeguard people and domestic and commercial assets.
- Apply Information Technology and CPTED (Crime Prevention Through Environmental Design) within the security industry.

ENTRY REQUIREMENTS (including access and inclusion)



BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

The minimum entry requirement for this qualification is a:

Certificate IV, NCQF level 4 (General Education or TVET) or equivalent

Recognition of Prior Learning (RPL):

There will be access through Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT) in accordance with the RPL and CAT National Policies.

QUALIFICATION SPECIFICATION		SECTION B
GRADUATE PROFILE (LEARNING OUTCOMES)	ASSESSMENT CRITERIA	
<p>1. Apply management principles and functions in the business environment.</p>	<ul style="list-style-type: none"> • Understand and apply principles, concepts and functions of management. • Plan, organize, coordinate and control security resources in the organization. • Apply the fundamental skills of decision-making • Manage human resource functions and processes in the business environment. 	
<p>2. Manage the Application of Security management Principles, Practices, and Procedure</p>	<ul style="list-style-type: none"> • Implement concepts and functions of security principles management. • Apply security management theories, principles and concepts in institutions. • Comply with security management regulations • Identify and solve abstract and unpredictable problems associated with security management • Manage the functions of the security management Framework 	



BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

<p>3. Apply understanding of fundamentals of information technology and cyber security in the business environment</p>	<ul style="list-style-type: none"> • Identify abstract and unpredictable cyber risks and threats within the organization. • Create awareness of cyber security issues • Show knowledge of cyber security issues in networks and computer infrastructure. • Recommend solutions and proven methods to Cyber Security threats in security management. • Utilize technology to communicate effectively in the business environment. • Show knowledge of computer software applications.
<p>4. Identify and apply investigative skills.</p>	<ul style="list-style-type: none"> • Apply Agent talent and informer acquisition skills. • Apply Interviewing skills. • Gather and analyze information. • Exhibit knowledge of detaining, search and seizure.
<p>5. Demonstrate understanding and apply security risk assessment in an organization.</p>	<ul style="list-style-type: none"> • Identify and explain Risk management processes. • Identify and manage Risks, vulnerabilities, and threats.
<p>6. Demonstrate ability to communicate effectively through various forms of communication in the business environment.</p>	<ul style="list-style-type: none"> • Apply theories and concepts of communication. • Display various forms of communication.

BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

	<ul style="list-style-type: none"> • Prepare and present clear and logical business reports to the target audience. • Engage in sustained oral communication in the business environment. • Apply communication skills to conduct consultations and investigate crimes effectively. • Show knowledge of communication technology.
<p>7. Create and establish an anti-fraud culture to deter Corporate Crimes</p>	<ul style="list-style-type: none"> • Explain different types of corporate crimes. • Promote an adequate control environment to mitigate corporate crimes. • Develop and implement corporate crimes deterrence techniques and controls. • Investigate corporate crimes and report findings.
<p>8. Demonstrate insights into the Human Rights principles and concepts that guide the security industry</p>	<ul style="list-style-type: none"> • List and explain Human Rights principles and concepts • Show understanding of human rights in the workplace.

BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

<p>9. Demonstrate knowledge of the identification, prevention and reporting of occupational health and safety hazards and environmental aspects.</p>	<ul style="list-style-type: none">• Assess injuries and ill health at the workplace.• Identify and explain occupational and safety hazards.• Apply Knowledge and skills in the use of safety-related equipment.• Provide basic first aid.• Display Knowledge and skills in managing natural resources and waste.
--	--

BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

QUALIFICATION STRUCTURE			
			SECTION C
FUNDAMENTAL COMPONENT	Title	Level	Credits
Subjects / Units / Modules /Courses	Occupational Health and Safety	4	4
	Introduction to Business Communication	5	5
	Customer Service	4	5
	Introduction to Computer Software Applications	4	5
	Principles of Management	5	6
CORE COMPONENT			
Subjects / Units / Modules /Courses	Introduction to Security Practice	5	12
	Introduction to Criminal Law	5	10
	Human Rights, Diversity, and Inclusion	5	10
	Security Risk and Disaster Management	5	12
	Introduction Corporate Crimes	5	10
	Introduction to Forensic Psychology.	5	10
	Basic Security Investigations	5	10
Physical Security & Asset Protection	5	11	
ELECTIVE COMPONENT			
Subjects / Units / Modules /Courses (Select 2)	Introduction to Cyber Crime	4	5
	Assets In Transit	4	5
	VIP Protection & Event Security	4	5
Rules of combinations, Credit distribution (where applicable):			
Credit Distribution NCQF Level: 4 - 24 NCQF Level: 5 - 96 Minimum total number of credits: 120			

The rules of combination:

Core – 85 Credits

Fundamentals – 25 Credits

2 Electives – 10 Credits

Candidates must complete all the fundamentals (25 credits) and core (85 credits) modules and choose 2 modules (10 credits) from the elective components which makes a total of 120 credits.

ASSESSMENT AND MODERATION ARRANGEMENTS

FORMATIVE ASSESSMENT (60%)

Formative assessment or continuous assessment contributing towards the award of credits should be based on module (unit) outcomes.

The contribution of formative assessment to the final grade shall be 60%.

SUMMATIVE ASSESSMENT (40%)

Candidates may undergo assessments including written and practical examinations or projects. The final assessment for each module (unit) contributes 40% of the final mark for that module.

The assessment shall be carried out by BQA registered and accredited Assessors.

MODERATION ARRANGEMENTS

Internal and external moderators to be engaged will be BQA accredited subject specialists in relevant fields with relevant industry experience and academic qualifications.

Both internal and external moderation shall be done in accordance with applicable policies and regulations.

RECOGNITION OF PRIOR LEARNING (if applicable)

There shall be provision for the award of the qualification through Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT) in accordance with institutional policies in line with the National RPL and CAT Policy.

PROGRESSION PATHWAYS (LEARNING AND EMPLOYMENT)

Horizontal Articulation

Completion of this qualification requirement legitimises the achiever to a Certificate V in.

- Certificate V in Enterprise Risk Management.
- Certificate V in Law

Vertical Articulation

Achievers of this qualification will be eligible to enrol for a Diploma in.

- Diploma in Law
- Diploma In Security Management
- Diploma in Criminal Justice
- Diploma in Enterprise Risk Management.

EMPLOYMENT PATHWAYS

Achievers of this qualification will be eligible to progress to a higher responsibility of work within the security discipline and related areas.

Achievers of this qualification may seek employment in the following areas:

- Insurance company security management
- Banking and Finance security management
- Cash in Transit security management
- Event security management
- Corporate and Government security management

BQA NCQF Qualification Template**DNCQF.FDMD.GD03****Issue No.: 01**

- School, Education and University security management
- Celebrity and VIP security management
- Building security management
- Transport & port facility security management
- Security Entrepreneurship
- Mining Security

QUALIFICATION AWARD AND CERTIFICATION

For a Candidate to achieve this qualification they must have acquired a minimum of **120** credits. The Candidate should pass all the **FUNDAMENTAL, CORE and 2 ELECTIVES** modules.

Certification

A **Certificate V in Security Risk Management** will be awarded to a candidate upon completion of the qualification in accordance with applicable policies. A certificate and transcript will be issued at the award.

REGIONAL AND INTERNATIONAL COMPARABILITY

The proposed qualification and the qualification at UNISA, South Africa, are similar in terms of classification, i.e., both qualifications are at level 5 at the Certificate level. Besides, both qualifications have similar exit learning outcomes, mode of delivery, assessment strategy, and education & employment pathways. However, it is observed that there are differences between these qualifications in terms of the total number of modules and the title of the qualification.

The proposed qualification and the qualification at Cornerstone Training Institutions, Kenya, are similar in terms of main exit learning outcomes. Also, five (5) out of eight (8) modules offered by the qualification at Cornerstone Training Institution are similar to the proposed qualification modules. However, the proposed qualification has a greater number of modules compared to the qualification at Cornerstone Training Institutions, Kenya.

The proposed qualification and the qualification at International Secure Minds Training Academy, UK, are similar in terms of the main exit learning outcomes, duration, and education & employment pathways. Besides, most of the modules (4 out of 8) offered by the International Secure Minds Training Academy are like the modules of the proposed qualification. Both qualifications are also similar in terms of classification.



BQA NCQF Qualification Template

DNCQF.FDMD.GD03

Issue No.: 01

The proposed qualification, however, is different from the qualification at International Secure Minds Training in terms of the title of the qualification and credit values.

The proposed qualification is like the qualification at the Security Management Institute, India in terms of classification and title of the qualification. Moreover, both qualifications have a similar duration, main exit learning outcomes, assessment strategy, and education & employment pathways. However, the proposed qualification is different from the qualification at the Security Management Institute in terms of the total number of modules and mode of delivery.

REVIEW PERIOD

This qualification will be reviewed every five years.