
	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

SECTION A: QUALIFICATION DETAILS														
QUALIFICATION DEVELOPER (S)		University of Botswana												
TITLE	Master of Public Administration (Local Government Management)										NCQF LEVEL	9		
FIELD	Humanities and Social Sciences			SUB-FIELD		Local Government Management				CREDIT VALUE	240			
New Qualification						√		Review of Existing Qualification						
SUB-FRAMEWORK		General Education					TVET					Higher Education		√
QUALIFICATION TYPE	Certificate	I	II	III	IV	V	Diploma	Bachelor						
	Bachelor Honours			Post Graduate Certificate			Post Graduate Diploma							
	Masters				√		Doctorate/ PhD							
RATIONALE AND PURPOSE OF THE QUALIFICATION														
<p>RATIONALE: The Master of Public Administration (Local Government Management) addresses, directly, one of the NDP 11's six priority areas of 'developing diversified sources of economic growth' through nurturing of local economic development (LED) in which sub national institutions play a significant part. In that regard, the Master of Public Administration (Local Government Management) qualification addresses the need for highly skilled manpower working in local authorities to generate appropriate development plans and programmes, facilitating local dialogues, and managing the collaboration between the various levels of government.</p>														

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

The qualification will also meet the requirements of Pillar 4 of Vision 2036 on governance, peace, and security. Pillar 4 envisages among others, the ‘separation of powers and effective oversight, Bogosi and the Kgotla system, decentralization, civil society participation, transparency, accountability and implementation, electoral system and political representation’. The qualification meets Pillar 4 of Vision 2036 and new governance network framework between government institutions at various levels, NGOs and private enterprise demands for advanced skills of personnel with solid appreciation of theories, approaches, and models of local government, and their application in the changing environment of local government, including the particularities of municipal law, and local financial management.


PURPOSE:

The purpose of this qualification is to produce graduates with knowledge, skills, and competences to:


- Manage and administer local governance functions and community service delivery.
- Conduct independent research in the field of Local Government.
- Identify and solve problems and make strategic and operational decisions.
- Combine theory and practice to address managerial challenges and to analyse contemporary issues of local government management.

ENTRY REQUIREMENTS (including access and inclusion)


- The minimum entry requirement shall be NCQF Level 7 Bachelor's degree in the Social Sciences or equivalent.
- Recognized prior learning, work experience, and transfer of credits from comparable institutions in areas covered by the qualification will be considered but will not outweigh formal academic qualifications.

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020


SECTION B		QUALIFICATION SPECIFICATION	
GRADUATE PROFILE (LEARNING OUTCOMES)		ASSESSMENT CRITERIA	
1	Demonstrate a critical understanding of the operation of local governments across the world.	1.1	Compile a logical grouping of different types of local governments globally.
		1.2	Distinguish between generic functions of local governments from those of the private sector.
2	Establish how politics, economy, and law influence local government management processes.	2.1	Trace how different political developments influenced the structures and form of local governments.
		2.2	Track how global economic developments impacted the roles and functions of local governments.
		2.3	Evaluate how different legal systems give rise to varied arrangements of local government management functions, roles, legislation, policies, programmes, and practices.
3	Demonstrate advanced knowledge on gender as a factor in governance and development.	3.1	Evaluate the role of women in local governance over time and space.
		3.2	Analyse how different societies engage different sexes in matters of development.
		3.3	Develop a framework showing how the role of women in government change over time.
4	Demonstrate advanced knowledge of theories, approaches, and models of local government.	4.1	Organize the different theories of local government.
		4.2	Apply different theories to different polities.
		4.3	Assemble the different funding models for local governments.

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020


5	Combine theory and practice to develop creative and pragmatic solutions to a range of challenges.	5.1 Identify potential challenges in local government management. 5.2 Generate solutions in a participatory approach that enhance democracy and accountability. 5.3 Evaluate how the prevailing theories guide local government managers in resolving contemporary challenges.
6	Undertake research on topical issues in local government.	6.1 Analyse research output relevant to local government. 6.2 Deploy research evidence as the basis for policy formulation. 6.3 Communicate research output and local government policy positions to different stakeholders. 6.4 Persuade stakeholders based on evidence, research, and analysis.
7	Provide leadership and technical expertise in developing sustainable local economic development (LED).	7.1 Analyse research regarding the local economies and institutions. 7.2 Develop, in a participatory manner, policies and programmes relevant to the local economy. 7.3 Engage local and external stakeholders in problem identification and the generation of appropriate policies.
8	Contribute to the advancement of good participative local governance.	8.1 Investigate the nature and impacts of local challenges. 8.2 Review and contribute to relevant legal amendments. 8.3 Advocate for legal and policy positions based on research evidence.

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020


9	Demonstrate knowledge of key debates in local government management and adapt to new situations.	9.1	Contribute to professional publications on local government.
		9.2	Identify significant problems, emerging trends, and challenges in local governments.
10	Communicate Local Government Management matters through various media.	10.1	Write reports and communiques for different stakeholders.
		10.2	Communicate (through workplace discussions, negotiation, and management) with different stakeholders in crisis and conflict situations.
		10.3	Involve stakeholders to commonly generate solutions.
		10.4	Contribute to and operate within acceptable ethical standards.
11	Lead as facilitator in cooperative governance.	11.1	Engage stakeholders in areas of common interest.
		11.2	Facilitate participatory community engagements and research.
		11.3	Facilitate cooperation between private and public sector agencies.

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

SECTION C	QUALIFICATION STRUCTURE				
COMPONENT	TITLE	Credits Per Relevant NCQF Level			Total (Per Subject/ Course/ Module/ Units)
		Level [7]	Level [8]	Level [9]	
FUNDAMENTAL COMPONENT Subjects/ Courses/ Modules/Units	Foundations of Public Management and Institutions			15	15
	Public Policy and Administration			15	15
	Research Methods & Computer Applications			15	15
	Economics for Development Management			15	15
CORE COMPONENT Subjects/Courses/ Modules/Units	Intergovernmental Relations and Cooperative Governance			15	15
	Local Government Management			15	15
	Public Budgeting and Finance			15	15
	NGOs and Development			15	15
	Dissertation			120	120

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

SUMMARY OF CREDIT DISTRIBUTION FOR EACH COMPONENT PER NCQF LEVEL	
TOTAL CREDITS PER NCQF LEVEL	
NCQF Level	Credit Value
9	Course work (120) and Dissertation (120)
TOTAL CREDITS	240
Rules of Combination: (Please Indicate combinations for the different constituent components of the qualification)	
The Master of Public Administration (Local Government Management) is composed of a total of 240 credits at NCQF level 9 and made out of course work comprising of fundamental courses (60 credits), core courses (60 credits), and Dissertation (120 credits).	

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

ASSESSMENT ARRANGEMENTS

All the assessment, both formative and summative which contribute to the award of the credits for the qualification are based on the achievement of the learning outcomes at the end of the semester as per Education and Training Provider and BQA policies and standards.

Formative assessment contributes 50% to the final grade.

Summative assessment contributes 50% to the final grade.

MODERATION ARRANGEMENTS

Internal and external moderation is implemented in accordance with the Education and Training Provider and BQA policies and standards. Both the assessor and moderator will be duly registered by the regulatory Authority.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) for the award of this qualification will be in line with the Education and Training Provider and National policies.

CREDIT ACCUMULATION AND TRANSFER

Credit Accumulation Transfer (CAT) for the award of this qualification will be in line with the Education and Training Provider and National policies.


PROGRESSION PATHWAYS (LEARNING AND EMPLOYMENT)

Horizontal Articulation (related qualifications of similar NCQF level 9 that graduates may consider)

- Master in Research and Public Policy
- Master of Business Administration
- Master of Strategic Studies
- Master of Development Studies

Vertical Articulation (qualifications to which the holder may progress to)

- PhD degree in Local Government Management and other cognate areas at NCQF level 10.

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

Employability Pathways

- Town Clerk.
- Town Secretary
- District Administrator.
- Provincial Administrator
- Programme Manager.
- Social Services Manager.
- Local government policy analyst.
- Local government consultant.
- Public Servant.
- Lecturer

QUALIFICATION AWARD AND CERTIFICATION

Minimum standards of achievement for the award of the qualification

A candidate shall be eligible for the award of the qualification of Master of Public Administration (Local Government Management) at NCQF level 9 upon completion of the required 240 credits.


Certification

The Education and Training Provider commits to award the degree of Master of Public Administration (Local Government Management), at NCQF level 9 upon the candidate attaining the required 240 credits.

REGIONAL AND INTERNATIONAL COMPARABILITY

Benchmarking has been done against qualifications offered by reputable entities within the region and beyond to appreciate what is typical of this level and the type of qualification out there, in relation to graduate profiling, scope and depth of content, to ascertain regional and international comparability and articulation of the proposed qualification. The outcomes of this process are highlighted below.

Regionally, the qualification compares well with the Midlands State University (Zimbabwe), Master of Science in Local Governance Studies, (<https://ww5.msu.ac.zw/home/faculties/social-sciences/local-governance-studies/master-of-science-in-local-governance-studies-mlgs/>) with a total of 56 credits. To attain the qualification, students must pass all 10 core courses of four credits each, 2 elective courses of four credits and a mini dissertation (8 credits)). The domain areas covered include Local Government Administration and Management; Local Government Financing; Local Government Human Capital Management; Inclusive Service

	BQA NCQF QUALIFICATION TEMPLATE	Document No.	DNCQF.QIDD.GD02
		Issue No.	01
		Effective Date	04/02/2020

Delivery; Policy Making and Governance; Intergovernmental Relations; Housing Policy and Estates Management; Research Methods; Leadership, Governance and Accountability; and Strategic Planning and Management.

Internationally, the qualification compares well with the University of Technology Sydney (UTS), Master of Local Government (<https://www.uts.edu.au/study/find-a-course/master-local-government>). UTS Master of Local Government provides professionals, managers, and leaders in local government with an advanced body of knowledge and skills to reflect critically on theory and practice. This enables graduates to apply this knowledge in their roles in strategic thinking, planning, and shaping local communities. Learners must complete a total of 72 credit points made up of 12 subjects, comprising six core subjects (36 credit points), two elective subjects (12 credit points), and a Local Government Management Project (24 credit points) or six elective subjects (36 credit points). The duration for the qualification is 1.5 years full time or 3 years part time.

Similarities

- The proposed and compared qualifications all have a research component.
- All qualifications can be completed in three semesters when taken on a full-time basis.
- The compared qualifications cover similar core courses.
- All qualifications have a minimum entrance requirement of an NCQF Level 7 Bachelor's degree in the Social Sciences or cognate discipline.

Differences

- The Education and Training Providers use different credit systems.
- UTS qualification offers exemptions as RPL.
- MSU has a minor dissertation for the research component.
- UTS qualification requires some Local Government Research Practice (internship experience).

REVIEW PERIOD

5 YEARS