

Date: 08.07.2026

PUBLIC NOTICE

CALL FOR SUBMISSIONS OF ANNUAL REPORTS

Botswana Qualifications Authority informs Education and Training Providers (ETPs) that Annual Performance Reports shall be submitted on the anniversary date of each ETP's registration and accreditation date.

Each Annual Performance Report submission must be accompanied by proof of payment of the applicable annual fee by the ETP.

The Annual Reporting Policy and associated documents are available and can be accessed from the BQA website at <https://www.bqa.org.bw/documents>. The Annual Reports are to be submitted through the **BQA BITRIX Online portal**, at <https://online.bqa.org.bw/extranet/application-forms/companies/institutional-audits.php>

For any further enquiries on matters relating to the submission of Annual Reports, please contact the following:

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