

## Tender No. BQA PR003/2026-2027 & BQA PR008/2026-2027

1. The Botswana Qualifications Authority (BQA) invites suitably qualified citizen contractors to submit bids/proposals for the provision of Information Technology Infrastructure Support and Maintenance Services for a period of thirty-six (36) months, as well as the provision of Building Maintenance Services on a call-out basis for a period of thirty-six (36) months at Botswana Qualifications Authority offices.
2. REQUIRED PPRA CODES:

BQA PR03/2026 - 2027	<b>Code: 01</b> Building Construction Works and Maintenance,	A tender for the provision of a Building Maintenance contract on a call-out basis for 36 months to Botswana Qualifications Authority offices
	<b>Sub Codes 01</b> Building Construction,	
	<b>Grade: OC.</b> Registration of which will be verified on the PPRA IPMS.	
BQA PR08/2026 - 2027	<b>Code 120:</b> ICT Systems and Management Services	A tender for Provision of Information technology infrastructure support and maintenance services for 36 months
	<b>Sub code 02-</b> Server Management and Maintenance services	
	<b>Sub code 05-</b> Network Management and Maintenance Services	

3. Prospective bidders should send an email to [procurement@bqa.org.bw](mailto:procurement@bqa.org.bw) to request a proforma invoice, which will be used as a reference.
4. Tender documents can be requested after payment of a non-refundable fee of **P250.00 (Two hundred and Fifty Pula only)** and **P125.00 (One hundred and Twenty-five Pula Only)** for youth-owned companies.

The non-refundable fee for the tender can be deposited in the BQA Bank Account and the details are as follows:

<b>ACCOUNT NAME:</b>	Botswana Qualifications Authority
<b>BANK NAME:</b>	First National Bank
<b>ACCOUNT NUMBER:</b>	62790929924
<b>BRANCH NAME:</b>	Main Branch
<b>BRANCH NUMBER:</b>	282267
<b>SWIFT CODE:</b>	FIRNBWGX
<b>REFERENCE:</b>	Proforma Invoice Number

5. Prospective bidders will be sent tender documents upon confirmation of funds on the **26<sup>th</sup> of May 2026**. Bidders must email proof of payment to: [procurement@bqa.org.bw](mailto:procurement@bqa.org.bw) for verification of funds. Bidders should include their company name for the identification of funds.
6. The Tender is reserved for 100% citizen-owned contractors as stated under section 76 of the public procurement Act.
7. Queries or clarifications relating to this tender should be addressed to: [procurement@bqa.org.bw](mailto:procurement@bqa.org.bw) in writing no later than **04 June 2026**.
8. All Bid proposals must be uploaded on the Submission platform provided for in the tender document no later than **1000hrs on 08 June 2026**.
9. Bid proposals that will not be submitted through the **online submission** platform whose link is provided for in the tender document **shall** not be accepted.